
*Begin with a piece of paper $8-1 / 4^{\prime \prime} \times 7$ "
*Flip your paper so the 'backside' is up. Your score lines should be placed so when you turn your paper over, the folds will be toward you.
*From top left hand corner, measure down 2-3/4" and score a horizontal line
*From top left hand corner, measure across 2-3/4" and score a vertical line.
*To make your diagonal score line, measure down 5-1/2" and make a small mark. Next measure 5-1/2" across the top and make a small mark. Connect the two marks with a diagonal score line.
*Turn you paper right-side up. Fold all of the score lines toward you. Fold the diagonal line again towards the back for extra flexibility.
*Now valley fold along the diagonal line by bringing those 5-1/2" marks together at the front. This will form a square in the upper left corner.

